

# Development Services

## Encroachment Application

*"To assist development and improve the quality of life for the citizens of Bryan."*



### **Minimum Submittal Requirements**

- ☐ \$75 application fee
- ☐ Fifteen copies of plan showing encroachment
- ☐ Completed and signed application form

### **For Office Use Only**

Case Contacts \_\_\_\_\_

Case Number \_\_\_\_\_

### **Property Owner Information**

Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone Number \_\_\_\_\_ Fax Number \_\_\_\_\_

E-mail Address \_\_\_\_\_

### **Applicant Information**

Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone Number \_\_\_\_\_ Fax Number \_\_\_\_\_

E-mail Address \_\_\_\_\_

### **Agent or Engineer Information**

Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone Number \_\_\_\_\_ Fax Number \_\_\_\_\_

E-mail Address \_\_\_\_\_

**Site Information**

Address \_\_\_\_\_

R Number \_\_\_\_\_

Legal Description \_\_\_\_\_

Total Acreage \_\_\_\_\_

Current Use \_\_\_\_\_

Current Zoning \_\_\_\_\_

Please describe the type of encroachment you are requesting. Please specify how much the structure will encroach. \_\_\_\_\_

Is any of the property in the floodplain? \_\_\_\_\_ Yes \_\_\_\_\_ No

Is this property under a conditional use permit? \_\_\_\_\_ Yes \_\_\_\_\_ No

**Certification**

I hereby certify that I am the owner of the above described property for the purposes of this application. I am respectfully requesting processing and approval of the above referenced application. I agree to comply with the requirements in all applicable codes. I agree to provide all necessary information concerning this development. I certify that I have been informed and understand the regulations regarding this process as specified by City Ordinance.

\_\_\_\_\_  
Owner's Signature\_\_\_\_\_  
Owner's Printed Name

I also hereby authorize the Applicant, Agent, and/or Engineer listed on this application to act on my behalf during the processing and presentation of this request. They shall be the principal contacts with the City in processing this application.

\_\_\_\_\_  
Owner's Signature\_\_\_\_\_  
Owner's Printed Name\_\_\_\_\_  
Applicant's Signature\_\_\_\_\_  
Applicant's Printed Name\_\_\_\_\_  
Agent/Engineer's Signature\_\_\_\_\_  
Agent/Engineer's Printed Name